

“Swachhta Pakhwada”

01st February 2018 to 15th February 2018

Activity wise Action Plan of ERNET India

Sl.No.	Actionable Points	Dates
1.	Opening of “Swachhta Pakhwada” and Pledge taking Ceremony. General Cleaning of Office Premises Welcome message on Swachhta Pakhwada and display of banners	01.02.2018
2.	Cleaning of Stores /UPS Room etc.	02.02.2018
3.	Cleaning of Conference room,training room, telepresence room etc	05.02.2018
4.	Upkeep and cleaning of Common Areas including Toilets and stores etc.	06.02.2018 to 09.02.2018
5.	Posters/ slogan competition on E Waste Management	12.02.2018
6.	Awareness programme on e-waste management in different schools under ERNET’s project.	13.02.2018
7.	Removal of old unused files/folders/documents etc.	14.02.2018
8.	General cleaning of all officers rooms.	15.02.2018