

No. EI-D/P&A/1-417/2014/Pt.

ERNET India

(An Autonomous Society under Govt. of India, Ministry of Electronics & Information
Technology, Department of Electronics & IT)
5th Floor, Block I, "A" Wing,
DMRC Building, IT Park, Shastri Park, Delhi – 110053.

Walk in Interview on 20.06.2018 at 10:00 AM

(Registration of interested candidates shall be open from 09:00 AM to 10:30 AM)

Name of the post:- Consultant (Establishment/Admin)

Number of Post:- 1 (Contract basis)

Maximum Age Limit: 62 Years

Consolidated Pay: Rs 45,000/- to 50,000/-

Duration: Initially for a period of one year.

Qualification & Experience:-

(i) Graduate

(ii) Retired official from Central Govt./PSU/Autonomous bodies etc. from the post of Section Officer/under secretary/Deputy Secretary or equivalent, having experience in Administration and establishment matters.


(iii) Well conversant with computer and able to function independently.

2. Eligible candidates should report for "Walk-in-Interview" on 20.06.2018 at 10:00 AM, at the above address. Candidates also must bring their duly filled-in applications in the format attached at Annexure-I alongwith copies of certificates/ testimonials relating to their qualification/ experience etc.

3. ERNET India reserves the right to relax/modify/any criteria of eligibility regarding age/qualification/Experience/any other relevant parameters if candidate is found otherwise suitable.

4. ERNET India reserves the right to discontinue/terminate the services at any time without assigning any reason.

5. No TA/DA shall be payable for attending "Walk in Interview".


Registrar & Director -P&A (I/C)

ANNEXURE-I

Application for the post of “ _____ ”

Affix one
recent
Passport
size
Photograph

1. Name in Full :

2. Father's/ Husband's Name :

3. Permanent Address :

4. Present Postal Address :

5. Nationality :

6. Date of Birth:

| DD | MM | YYYY |
|----|----|------|
| | | |

7. Marital Status:

| Married | Unmarried |
|---------|-----------|
| | |

8. Category:

| GEN | OBC | SC | ST | PH(HH) | Ex Serviceman |
|-----|-----|----|----|--------|------------------|
| | | | | | |

9. Academic and Professional/ Qualification :

| Name of the Examination Passed (Exam/Degree) | Board/University | Name of the College/Institute | Year of Passing | % of marks/Div. Obtained | Subject |
|--|------------------|-------------------------------|-----------------|--------------------------|---------|
| SSC | | | | | |
| HSSC | | | | | |
| Graduation | | | | | |
| Post Graduation | | | | | |
| Professional Qualification | | | | | |
| Any Other | | | | | |

10. Employment history in chronological order and experience (including training, if any)

| Sr. No | Name of the Organization (Ministry/Department/Government Organization/Autonomous Body/ Private organization) | Designation | Whether post is held on regular basis or adhoc basis or on deputation basis or in private firm | Period | | Pay Scale/Salary | Nature of work in brief |
|--------|---|-------------|--|-----------------|---------------|------------------|-------------------------|
| | | | | From (DD/MM/YY) | To (DD/MM/YY) | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

11. Total post qualification experience in the relevant field

12. Whether you are **presently working or have earlier worked** in Ernet India **Yes / No**
If yes, please provide the details.

13. Whether any of your relative is or was working in Ernet India. **Yes / No**
If yes provide Name, Designation and Division in which He/She is working.

14. Additional Information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if necessary.

DECLARATION

I, hereby, solemnly declare that all the statements made in the above Performa are true and correct to the best of my knowledge and belief. I agreed if any information found falls my candidature will be cancelled and suitable necessary legal action can be taken by ERNET India.

Place : _____

Name of the Applicant _____

Signature _____

Date: _____

Tel.No. _____

Email _____